

# Meeting Agenda



## INFORMATION

<b>DATE:</b>	02/22/2018	<b>START TIME:</b>	1:00 pm	<b>END TIME</b>	2:30 pm	<b>LOCATION:</b>	NH National Guard Regional Training Institute (RTI), 722 Riverwood Drive, Pembroke, NH RM 221
<b>SUBJECT/PROJECT:</b>	GIS Committee Meeting						
<b>PURPOSE:</b>	Scheduled Meeting						
<b>FACILITATOR:</b>	Denis Goulet, CIO						
<b>COMMITTEE MEMBERS:</b>	Committee Members 1. Adjutant General – Gen. David Mikolaities; alternate is Capt. John Petro 2. Agriculture, Food & Markets – Robert Wolff 3. DOC – Linda Socha 4. Dept. of Natural and Cultural Resources – Tanya Krajcik 5. DOE – Caitlin Davis 6. Office of Strategic Initiatives – Kenneth Gallager 7. DES – Assistant Commissioner Clark Freise, alternate is Ham McLean 8. Fish & Game – Katie Callahan 9. DHHS – CIO Donna O’Leary 10. DoIT – Commissioner Denis Goulet 11. Dept. of Natural and Cultural Resources – Jonathan Horton 12. DRA – Stephan Hamilton 13. DOS – Assistant Commissioner Richard Bailey 14. DOT – Commissioner Victoria Sheehan 15. The director of UNH’s geographically referenced analysis and information transfer (GRANIT) system, or designee – Fay Rubin 16. A municipal GIS manager, appointed by the NH Municipal Association – Angelo Marino 17. A representative from the NH Association of Regional Planning Commissions – Sara Siskavich						
<b>ITEM #</b>	<b>AGENDA</b>						
I.	Welcome – DoIT Commissioner Denis Goulet, committee chair						
II.	Motion to accept minutes from <a href="#">11/16/2017</a> meeting						
III.	Status of Imagery Acquisition Plan – Fay Rubin						
IV.	Budget Planning for Imagery Acquisition – Denis Goulet						
V.	Update on Agency Map Viewer Proposal – Glenn Davidson & Ken Gallager						
VI.	Clearing House Planning - All						
VII.	Motion to Adjourn						

ITEM #	MINUTES		
I.	<b>Commissioner Goulet asked everyone to introduce themselves as there was a few new people attending</b>		
II.	<b>Motion to accept minutes from <a href="#">11/16/2017</a> meeting</b>  Motion to approve the minutes of the November 16, 2017 meeting, seconded and accepted.		
III.	<b>Status of Imagery Acquisition Plan – Fay Rubin</b>  Fay Rubin has brought an imagery plan agreement to the meeting for Glenn Davidson to sign; the agreement will need to go through the agency process and should be ready to submit to G & C by March 21, 2018.  Please contact Fay if you have an interest in being a part of the planning committee.		
IV.	<b>Budget Planning for Imagery Acquisition – Commissioner Denis Goulet</b>  Two possible ways to budget for Imagery Acquisition.  <ol style="list-style-type: none"> <li>1. Funded with a revolving fund that can be funded by partnering agencies. Complex but probably more palatable for the legislature.</li> <li>2. Funded with all state monies, brings up the question on where will the money sit and who owns it? Who is going to manage and make sure the project will really happen.</li> </ol> Finding funding for a GIO: A shared resource billed out to all agencies? Will it need to be discussed at the IT Council Meeting? Use of Capital funds to bring in a consultant to act as a GIO for two years? Would need to make the argument that this individual will manage the pilot and show progress. The pace could be accelerated. Must have a durable product at the end of the term.  Fay Rubin, Glenn Davidson and Ham McLean to work with Commissioner Goulet on a Statement of Work (SOW) and strawman proposal to bring back to the committee for discussion.  Commissioner Goulet to test the waters on funding and unfunded position of GIO with Division I Finance to see if there is any interest. If he finds that they have a positive attitude, it could be added to our budget proposal.  Need to lock in an amount to bring to Division I Finance. Fay Rubin to go back to imagery vendor and get an estimate.		
V.	<b>Update on Agency Map Viewer Proposal - Glenn Davidson &amp; Ken Gallager</b>  Glenn Davidson presented a proposal for an Agency Map Viewer Pilot Project. Proposal to be posted on website by Lois Monette.  Clark Friese Motioned to move forward with this proposal, seconded by Steven Hamilton, approved.		
VI.	<b>Clearing House Planning – All</b> Time didn't allow for this agenda item to be discussed. To be held for the next meeting.		
VII.	<b>Motion to Adjourn – 2:45pm - approved</b>		
ACTION ITEM			
ITEM #	DESCRIPTION	Assigned To	Due Date
IV.	<b>Fay Rubin, Glenn Davidson, and Ham McLean to work with Commissioner Goulet on a Statement of Work (SOW) and strawman proposal to bring back to the committee for evaluation</b>	Denis Goulet	Before next meeting
IV.	<b>Fay Rubin to go back to the imagery vendor and ask for an estimate of cost.</b>	Fay Rubin	Before next meeting
IV.	<b>Commissioner Goulet to talk to Taylor Caswell on high resolution LIDAR build out bringing new business interest to the state.</b>	Denis Goulet	Before next meeting
V.	<b>Lois to post Agency Viewer Proposal on GIS website</b>	Lois Monette	Within 10 days
<b>NEXT MEETING: TBD</b>			