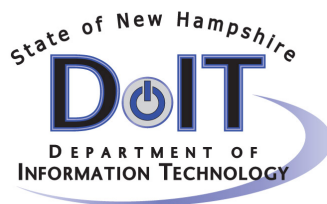


IT COUNCIL MEETING



INFORMATION

DATE:	3/6/20	START TIME:	1:00 pm	END TIME:	2:30 pm	LOCATION:	Dept of Safety 33 Hazen Drive 2 nd floor Conf Room
SUBJECT/PROJECT:	New Hampshire Information Technology Council (IT Council)						
PURPOSE:	Scheduled Public Meeting						
CHAIRPERSON:	NH National Guard Lt. Col. Barry Groton						
ATTENDEES:	<p><u>IT Council Members:</u> Chair, Lt. Col. Barry Groton, NH National Guard Denis Goulet, CIO, Department of Information Technology (DoIT) Richard C. Bailey, Jr., Assistant Commissioner, NH Department of Safety Christopher Keating, Director, Administrative Offices of the Courts David Scanlan, Deputy Secretary of State of New Hampshire Michael Bourbeau, Vice President, Information Systems, Northeast Delta Dental Karen Ebel, NH House of Representatives, Merrimack – District 5 Victoria Sheehan, Commissioner, Department of Transportation (DOT) Caitlin Davis, Director, Program Support Division, Department of Education (DOE) Chris Simmers on behalf of Clark Freise, NH Dept. of Environmental Services Alexander Stone, Financial Data Manager, Administrative Services Lori Weaver, Associate Commissioner, DHHS Roger Marchand on behalf of Lindsey Stepp, Commissioner, Revenue Administration Bruce Codagnone, CIO/Division Director, City of Nashua, NH</p> <p><u>Absent:</u> Joe Mollica, Chairman, NH State Liquor Commissioner (NHLC) Thomas Trumble, Jr., Network Administrator, Merrimack County Lynn Ober, NH House of Representatives, Hillsborough – District 37</p> <p><u>Guests:</u> Amy Shambo, Red River Jodi Grimbilas, J. Grimbilas Strategic Solutions Jason M. Langus, Oracle and NH Resident Brian Carroll, IBM Sophie Nguyen, IBM Christine Brennan, DOE Bruce Smith, DoIT David Wieters, DHHS</p>						
ITEM #	MINUTES						
1.	<p>Welcome Assistant Commissioner Bailey welcomed IT Council Members and guests to the Department of Safety.</p> <p>Introduction of New Members – Lt. Colonel Woody Groton Bill Poirier, CIO for UNH and the University System of New Hampshire, has been nominated to fill the one Representative of Academia position on the IT Council.</p>						
2.	<p>Motion to accept minutes from 10/31/19 meeting minutes Motion was made to approve the 10/31/19 minutes. Motion seconded, no abstentions, minutes approved as written.</p>						

<p>3.</p>	<p>Cyber Security Update – Daniel Dister, Chief Information Security Office, DoIT <i>(full presentation will be posted on IT Council website)</i></p> <ul style="list-style-type: none"> • 2019 was the year of ransomware, focusing on state and local government across the country. • DoIT is in the process of writing an addendum to the computer use policy for foreign travel with state mobile devices. <ul style="list-style-type: none"> • For protection of State systems, networks and data, it is unacceptable to travel out of the country with your state laptop or cell phone. • A temporary email account will be created in a cloud based solution. • Laptops and phones supplied for out of state travel will be swiped when employee returns to the US. • Working with AT&T on a “burner phone program” to provide a phone to state employees for out of country travel. • Cybersecurity assessment began in November. Mostly complete on 7 primary tasks. • IT asset inventory and management, endpoint security and data security are in progress. • Network security and architecture, host/server security, application security, cybersecurity and risk management program are all complete. • Ransomware attacks are increasing and are now being outsourced. <p>Update on SB 694 – Municipal Cybersecurity</p> <ul style="list-style-type: none"> • Discussions with Senator Dietsch and Senator D’Allesandro from Finance Committee revealed that if the bill retains a substantive Fiscal Note, it will not go forward. • The revised bill language has two principal points: <ul style="list-style-type: none"> • DoIT will publish recommended minimum cybersecurity standards for political subdivisions, based on Center for Internet Security (CIS) Controls. • Political subdivisions must report cybersecurity incidents to NHCIC. • Removed from the bill: <ul style="list-style-type: none"> ▪ Requirement for self-assessments and submission to local governing body and DoIT. ▪ Creation of a state-wide cyber risk scorecard. ▪ Three new cyber positions within DoIT for scoring and advising political subdivisions. ▪ One-time funding for creation of a cyber incident response template for political subdivisions and a cyber incident response exercise series (to be pursued via Homeland Security grant). <p>Cybersecurity Summit is scheduled for April 8 at the Grappone Conference Center in Concord. Summit is sponsored by Primex and NH Municipal Association. Invitations to attend should be going out shortly. Expecting 250 to 300 government officials to be in attendance.</p> <p>Submitting two Homeland Security Grant proposals</p> <ul style="list-style-type: none"> • 1st one to fund cyber incident response exercise series (in place of one time funding). • 2nd one is for deployment of six Albert Network Security Monitoring Sensors from MS-ISAC. <p>NASCIO is watching very closely. Eric Boyette was recently tapped by North Carolina Governor Roy Cooper to serve as Secretary of the North Carolina Dept of Transportation. Due to NASCIO by-laws, Denis Goulet is now serving as the association’s president.</p>
<p>4.</p>	<p>IT Strategic Planning Update</p> <ul style="list-style-type: none"> • IT leads engage agencies • Agency Technology Plans (AITP) developed • DoIT reviews AITP’s ID’s common needs • DoIT Integrates needs into Statewide IT Plan – SITP • AITP drives priorities, funding and ongoing SITP updates <p>Strategy – Identify broad citizen needs Benefit: clear long term direction & goals</p> <p>Initiatives – define and align project with strategy Benefit: initiatives that benefit NH citizens</p> <p>Budget – align budgets with projects Benefit: transparent & well managed budgets.</p>

Department of Transportation – Commissioner Victoria Sheehan
(full presentation will be posted on IT Council website)

- Department of Transportation Mission/Vision Statement
- Citizen Services Goal
 - Improve Citizen Safety and Security
 - Improve Citizen access to Department of Transportation
 - Improve decision making to better service Citizens
- Strategic Initiatives (2-3 years)
 - Modernizing and Consolidating Existing DOT Systems
 - Data Accessibility
 - DOT Infrastructure Management
 - IT Infrastructure Improvements
 - Modernizing and Consolidating Existing DOT Systems
 - Data Accessibility
 - DOT Infrastructure Management
 - IT Infrastructure Improvements
- Initiatives that are dependent on technology:
 - Work Order, Fleet and Inventory Management
 - ITS Network
 - Toll Collection System
 - Fuel Management System
 - Document Management System
 - Oracle Business Intelligence Enterprise Edition
 - Road Condition Data Collection
 - DOT Data Warehouse
 - Aircraft Registration
 - The ArcGIS Enterprise Portal
- Capital Projects
 - Work Order Management/Fleet/Inventory
 - Document Management
 - Aircraft Registration
 - Fuel Management System

Strategic Planning Process – Next Steps

- Provide AITP Analysis (IT Council)
- Revise IT Strategic Plan
- Enterprise Alignment Initiative
- Socialize and Review (IT Council & Agencies)

5.

Motion to Adjourn

Lt. Col. Groton asked for a motion to adjourn; motion was made and seconded; meeting was adjourned at 2:29 pm

ACTION ITEMS

ITEM #	DESCRIPTION	Assigned To	Due Date
	Post approved October 31, 2019 minutes on the IT Council website.	Cindy Barlow	11/12/19

NEXT MEETINGS: Meeting time and date to be determined